

**MINUTES OF THE
WV CONSOLIDATED PUBLIC RETIREMENT BOARD
COMPUTER SYSTEMS UPDATE COMMITTEE
MEETING OF APRIL 24, 2013**

A meeting of the West Virginia Consolidated Public Retirement Board (CPRB) Computer Systems Update Committee was held in the Large Conference Room, located at the offices of the Consolidated Public Retirement Board, 4101 MacCorkle Avenue, SE, Charleston, West Virginia, and was called to order at 10:10 a.m. by Chairman Corsaro.

Silent roll call was taken.

Members present were:

Michael Corsaro, Chairman

Joseph Garcia, *representing Governor Earl Ray Tomblin*

Diana Stout, *representing Treasurer John Perdue*

Cedric Greene, *representing Cabinet Secretary Ross Taylor, ex officio*

Members absent were:

Mack Parsons, *representing Auditor Glen B. Gainer*

A quorum was present.

Due notice had been published.

Also, present were:

Jeffrey E. Fleck, CPRB Executive Director

Terasa L. Miller, CPRB Deputy Director

Cindy Boyd, CPRB Project Manager

Cindy Adkins, CPRB Office Manager/Procurement Officer

John Bean, CPRB Chief IT Manager

Deana Gose, CPRB Uniform Services Manager

Candi Moore, CPRB Executive Assistant

Norm Buckwalter, LRWL Representative

John Law

Item #1: Approval of the 3/14/2013 Meeting Minutes

Ms. Stout made a motion to approve the March 14, 2013 Meeting Minutes of the CPRB Computer Systems Update Committee. The motion was seconded by Mr. Garcia. The motion carried unanimously.

Item # 2: Review Cost Scores of RFP

Cindy Boyd, Project Manager reviewed the cost scores of the RFP with the Committee; she reported to the Committee that Deloitte was the lowest, Vitech was in the middle and Sagitec

was the highest.

Item #3: Review Best and Final Offer (BAFO) Document

Ms. Stout made a motion to go into Executive Session to discuss the Best and Final Offer (BAFO) document and that the staff of the Computer Project be permitted to remain as allowed by West Virginia Code §6-9A-4. The motion was seconded by Mr. Garcia. The motion carried unanimously. The Computer Systems Update Committee went into Executive Session at 10:16 a.m.

Chairman Corsaro reconvened the Computer Systems Update Committee from Executive Session at 11:19 a.m. He announced that there were no decisions made during Executive Session.

Mr. Garcia made a motion the Committee approve the Best and Final Offer (BAFO) document along with the amendments and send it to Purchasing. The motion was seconded by Ms. Stout. The motion carried unanimously.

Item #4: Old Business

Chairman Corsaro asked if there was any old business to bring before the Committee. None was heard.

Item #5: New Business

Chairman Corsaro then asked if there was any new business to bring before the Committee. None was heard.

Ms. Stout made a motion to adjourn the Computer Systems Update Committee. The motion was seconded by Mr. Garcia. The motion carried unanimously.

Chairman Corsaro adjourned the April 24, 2013 meeting of the Computer Systems Update Committee at 11:20 a.m.

Respectfully submitted,



Captain Michael Corsaro, Chairman



Cindy Boyd, Project Manager