

**MINUTES OF THE
WV CONSOLIDATED PUBLIC RETIREMENT BOARD
ACCOUNTING & INVESTMENT COMMITTEE
MEETING OF JULY 10, 2019**

A meeting of the West Virginia Consolidated Public Retirement Board's Accounting & Investment (A&I) Committee was held in the Consolidated Public Retirement Board's (CPRB) Legal Conference Room, 4101 MacCorkle Avenue, SE, Charleston, West Virginia, on Wednesday, July 10, 2019. The meeting was called to order at 9:03 a.m. by Joseph Bunn, Chairman.

Roll call was taken.

Committee Members present:

Joseph Bunn, Esquire, Chair

Mike Hall, *representing Governor Jim Justice*

Diana Stout, Esquire, *representing Treasurer John Perdue*

Jeffrey Vallet

Mike McKown (*via telephone*)

Committee Members absent:

Others present were:

Jeffrey E. Fleck, CPRB Executive Director

Terasa Miller, CPRB Deputy Director

John Galloway, CPRB Chief Financial Officer

Paula Van Horn, CPRB TDC Manager

Nancy Butcher, CPRB Executive Assistant

Chris Meadows, Empower

Don Jurgens, Empower

A quorum was present.

Due notice had been posted.

Item #1: Approval of Minutes

Mr. McKown made a motion to approve the minutes of the April 23, 2019 meeting. Mr. Hall seconded the motion. The motion was adopted.

Item #2: TDC Quarterly Investment Review – 5/31/19

Chairman Bunn recognized Don Jurgens of Empower to give the TDC Quarterly Investment Review ending May 31, 2019. Mr. Jurgens reported that the S&P was up but that there were indications of a possible slowdown by the end of the year. He went on to say that the market was volatile and moving around a lot. He also updated the committee members on the fund monitoring, information from the Executive Summary, plan metrics and the

investment performance of the plan. He and Chris Meadows of Empower responded to questions from the committee members.

Item #3: TDC Revenue Sharing Summary – Quarter ending 3/31/19

Chairman Bunn recognized Paula VanHorn, Manager of the TDC Plan, to give an update on the TDC Revenue Sharing for the quarter ending March 31, 2019. Ms. VanHorn reported that the beginning balance of the Revenue Sharing and Administrative account was \$479,453.97 with 4,219 members. She went on to say that the realloances processed for the period totaled \$112,848.73 and the TDC Administrative expenses (payable to CPRB) were \$287,057.82, giving an ending balance of \$428,590.47. She added that the Empower invoices had not been processed due to negotiation of the extended contract.

Item #4: TDC Weighted Average Returns – Quarter ending 3/31/19

Chairman Bunn recognized Paula VanHorn to give a report on the TDC Weighted Average Returns for the period ending March 31, 2019. Ms. VanHorn stated that there were \$533,003,495 in assets and the weighted average return for the period was 36.43%. She went on to say that the plan had lost 29 participants for the quarter and a total of 110 for the year. She added that the Weighted Average Return a year ago was at -.48% and the prior quarter was at -30.03%.

Item #5: TDC Outreach and Reality Investing Update

Mr. Bunn then recognized Chris Meadows of Empower to give an update on the TDC Outreach and Reality Investing. Mr. Meadows reported that since the last meeting his on-site meetings included locations in Mason, Ohio, Kanawha, Hancock, Wood and Mercer Counties. He added that those meetings included 12 one on one reviews and 130 phone distribution counselling sessions, for a year to date total of 44 total meetings and 600 plan participants counselled. Mr. Meadows also discussed an article in the July Newsletter, entitled *Three Things To Remember In Volatile Markets*. He then answered questions from the committee members.

Item #6: RFP Technical Scores for the TPA for the TDC Plan (Executive Session)

Chairman Bunn stated that he would entertain a motion to go into Executive Session. Mr. Vallet made a motion to go into Executive Session to discuss a commercial competition matter as allowed by West Virginia Code §6-9A-4. The motion was seconded by Ms. Stout. The motion was adopted.

The Committee went into Executive Session at 3:32 p.m.

Chairman Bunn reconvened the Public Session of the July 10, 2019, meeting of the Accounting and Investment Committee from Executive Session at 9:45 a.m.

Chairman Bunn announced the Board was in Executive Session to discuss a commercial competition matter as allowed by West Virginia Code §6-9A-4 and that no decisions were made during Executive Session.

Chairman Bunn stated that the committee had discussed the TDC TPA RFP Technical Scores. Mr. Vallet made a motion to authorize staff to proceed with the award of the contract for the Third Party Administrator of the Teachers Defined Contribution Plan based on the combined technical scores and the cost scores. Ms. Stout seconded the motion. The motion was adopted.


Item #7: Other Business

Chairman Bunn inquired if there was any other business to come before the committee. None was heard.


Adjournment

There being no further business to come before the committee, the meeting adjourned at 9:47 a.m.

Respectfully submitted,



Joseph Bunn, Chairman



Jeffrey C. Fleck, Executive Director