

**MINUTES OF THE  
WV CONSOLIDATED PUBLIC RETIREMENT BOARD  
ACCOUNTING & INVESTMENT COMMITTEE  
MEETING OF MARCH 2, 2016**

A meeting of the West Virginia Consolidated Public Retirement Board's Accounting & Investment (A&I) Committee was held in the Consolidated Public Retirement Board's (CPRB) Legal Conference Room, 4101 MacCorkle Avenue, SE, Charleston, West Virginia. The meeting was called to order at 9:00 a.m. by Chairman Joseph Bunn.

Roll call was taken.

Committee Members present:

Joseph Bunn, Chairman

Diana Stout, *representing Treasurer John Perdue*

Mary Jane Pickens, Acting Cabinet Secretary

Angela Crank

Jeffrey Vallet

No Committee members were absent.

Others present were:

Jeffrey Fleck, CPRB Executive Director

Terasa Miller, CPRB Deputy Director

Candi Kinslow, CPRB Executive Assistant

Darden Greene, CPRB Chief Financial Officer

Paula Van Horn, CPRB TDC Manager

Andrew Wyne, Empower Retirement, Outreach Officer

Michael Burroughs, Advised Asset Group (AAG)

A quorum was present.

Due notice had been posted.

**Item #1: Approval of the December 16, 2015 Meeting Minutes**

Mr. Vallet made a motion to approve the December 16, 2015 minutes. The motion was seconded by Ms. Crank. The motion carried unanimously.

**Item #2: TDC Quarterly Investment Review (Michael Burroughs, AAG)**

Mr. Burroughs reviewed the Teachers' Defined Contribution (TDC) Quarterly Investments through December 31, 2015 with the Committee and discussed the performance of the TDC funds. He announced Fidelity New Millennium and Great-West 2055 II funds are underperforming their benchmarks on both a three and five year basis. Ms. Stout announced Scout Mid Cap may need to come off the watch list, but we should keep PIMCO on the watch list. Mr. Burroughs reviewed Scout Mid Cap Fund with the Committee.

Ms. Stout made a motion to remove Scout Mid Cap from the watch list. Mr. Vallet seconded the motion. The motion carried unanimously.

Ms. Stout made a motion the Committee place Fidelity New Millennium Fund on the watch list. The motion was seconded by Ms. Crank. There was discussion on the motion. The motion carried unanimously.

Chairman Bunn directed Mr. Burroughs to seek out any potential new funds. Ms. Stout reported that the Franklin Mutual and Great-West 2055 II funds may need to be placed on the watch list in the future.

**Item #3: TDC Annual Plan Review (Andrew Wyne – Empower)**

Mr. Wyne reviewed the 2015 TDC Annual Plan Review with the Committee. He announced the asset change for the year has grown by \$4.22 million. Mr. Wyne announced the average account balance and contributions are going up per participant due to pay raises and paying in additional contributions. Ms. Stout had a question regarding the small account balances; if some members have passed away or we do not know where some members are, we need to look into the balances that are left. Mr. Wyne and Mr. Burroughs announced they will research this and bring it back to the Committee.

**Item #4: Outreach & Reality Investing Update (Andrew Wyne - Empower)**

Mr. Wyne reported on the TDC Outreach Meetings and Reality Investing with the Committee. Mr. Wyne reviewed the Reality Investing Statistics with the Committee. As of January 28, 2016, there were 4,569 TDC participants and \$388,712,740 in total assets. He reported there had been 16 individual meetings with 74 in attendance so far this year.

**Item #5: TDC Revenue Sharing Summary - Quarter ending 12-31-2015 (Paula Van Horn– CPRB)**

Paula Vanhorn reviewed the TDC Revenue Sharing account information for the quarter ending December 31, 2015 with the Committee. Ms. Van Horn announced the TDC Revenue Sharing started with a balance of \$1,556,450.62 on October 1, 2015 and

ended with a balance of \$1,522,023.04 as of December 31, 2015. Ms. Vanhorn announced a running total for the TDC portion of the COMPASS Computer System is \$348,143.83.

Chairman Bunn moved the agenda to address Item #7.

**Item #7: Annual Re-evaluation of TDC Share of COMPASS Costs (Terasa Miller - CPRB)**

Deputy Director Terasa Miller reviewed the annual re-evaluation of TDC's share of the COMPASS costs with the Committee. Ms. Miller announced that last year we paid 4.30% to COMPASS from the revenue sharing account. Ms. Miller announced that staff recommends to the Committee that staff be authorized to update and increase the percentage paid to COMPASS to from 4.30% to 4.32% from the TDC Revenue Sharing Account for 2016 and that the Committee recommend this to the Board for their full approval.

Mr. Vallet made a motion that staff be authorized to update and increase the TDC portion of the COMPASS computer project expenses from 4.30% to 4.32% for the 2016 calendar year and permit COMPASS related invoices during the 2016 calendar year to be paid from the TDC Revenue Sharing account. Ms. Crank seconded the motion. There was discussion on the motion. The motion carried unanimously.

Chairman Bunn moved the agenda back to address Item #6.

**Item #6: TDC Weighted Average Returns - Quarter ending 12-31-2015 (Paula Van Horn- CPRB)**

Paula Van Horn reviewed the TDC Returns and Weighted Average Returns for the quarter ending on December 31, 2015 with the Committee.

Chairman Bunn moved the agenda to address Item #8.

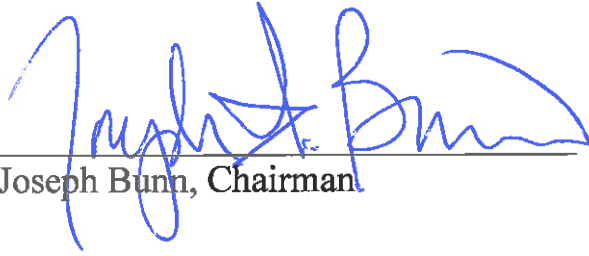
**Item #8: Other Business**

Chairman Bunn asked the Committee if there was any other business to bring before the Committee. None was heard.

Mr. Vallet made a motion to adjourn the A&I Committee Meeting. Ms. Stout seconded the motion. The motion carried unanimously.

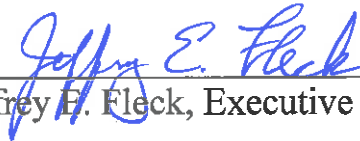
Chairman Bunn adjourned the March 2, 2016 A&I Committee Meeting at 10:04 a.m.

Respectfully submitted,



Handwritten signature of Joseph Bunn in blue ink, written over a horizontal line.

Joseph Bunn, Chairman



Handwritten signature of Jeffrey E. Fleck in blue ink, written over a horizontal line.

Jeffrey E. Fleck, Executive Director