

**JRS Appendix**

<b>Field Name</b>	<b>Field Values</b>	<b>JRS Application</b>
<b>Job Position</b>	<b>County Commissioner (0000)</b>	Not Applicable
	<b>City Council Member (0001)</b>	Not Applicable
	<b>Elected Member of a Board of Education (0002)</b>	Not Applicable
	<b>Mayor (0003)</b>	Not Applicable
	<b>Municipal Police Officer (0004)</b>	Not Applicable
	<b>Municipal Fire Professional (0005)</b>	Not Applicable
	<b>EMSO (0006)</b>	Not Applicable
	<b>Deputy Sheriff (0007)</b>	Not Applicable
	<b>Sheriff (0008)</b>	Not Applicable
	<b>Chief Deputy (0009)</b>	Not Applicable
	<b>Judge (0010)</b>	To report a member as a Judge of the Circuit Courts of West Virginia.
	<b>Justice (0011)</b>	To report a member as a Justice of the West Virginia Supreme Court of Appeals.
	<b>State Police (0012)</b>	Not Applicable
	<b>Teacher (0013)</b>	Not Applicable
	<b>Administrator (0014)</b>	Not Applicable

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	<b>Service Personnel (0015)</b>	Not Applicable
	<b>Concurrent (0016)</b>	To report the members as Concurrent. Please contact CPRB for more information regarding Concurrent employees.
	<b>Appointed Board Member (0017)</b>	Not Applicable
	<b>Other (0018)</b>	Not Applicable
	<b>Governor (0019)</b>	Not Applicable
	<b>Secretary of State (0020)</b>	Not Applicable
	<b>State Auditor (0021)</b>	Not Applicable
	<b>State Treasurer (0022)</b>	Not Applicable
	<b>Commissioner of Agriculture (0023)</b>	Not Applicable
	<b>Attorney General (0024)</b>	Not Applicable
	<b>Judge of Court of Claims (0025)</b>	Not Applicable
	<b>Elected Clerk (0026)</b>	Not Applicable
	<b>Sergeant at Arms (0027)</b>	Not Applicable
	<b>Doorkeeper (0028)</b>	Not Applicable
	<b>Senator (0029)</b>	Not Applicable
	<b>Delegate (0030)</b>	Not Applicable
	<b>21st Century Learner Fellow (0031)</b>	Not Applicable

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<b>Position Status</b>	<b>Permanent Full Time (00)</b>	Any Judges of the Circuit Courts of West Virginia and Justices of the West Virginia Supreme Court of Appeals can choose to participate in JRS. <b>Note:</b> Family Court Judges are not eligible for participation in JRS.
	<b>Permanent Part Time (01)</b>	Not Applicable
	<b>Temporary/Provisional (02)</b>	Not Applicable
	<b>Posted 21 Day (03)</b>	Not Applicable
	<b>Substitute (04)</b>	Not Applicable
	<b>Elected (05)</b>	Not Applicable
<b>Report Date</b>	<b>Report Date indicates the date on which the employees are paid.</b>	Report date is the date on which the employees are paid, regardless of when the wages are earned. This date is used by CPRB to award service credit to the members of the JRS.
<b>Payment Reason</b>	<b>Regular Pay (00)</b>	To report an employee's member's regular wages for a pay period. See the definition of salary for JRS provided in this appendix for further clarification.
	<b>Additional Pensionable Compensation (01)</b>	Not applicable
	<b>Overtime (02)</b>	Not Applicable
	<b>Non Pensionable Payment (03)</b>	Not applicable
	<b>Leave Without Pay (04)</b>	To report zero salary and zero contributions for each Pay Period when an employee is on leave without pay but has not terminated from employment. This payment reason should be used when reporting someone who has worked for part

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		of a pay period and then goes on leave during that pay period so that we know why less than the normal amount of wages is being reported.
	<b>Military Leave (05)</b>	To report zero salary and zero contributions for each Pay Period when a member is on military leave and has not terminated from employment. This payment reason should be used when reporting someone who has worked for part of a pay period and then goes on leave due to active military service call up during that pay period so that we know why less than the normal amount of wages is being reported.
	<b>Workers Comp (06)</b>	To report zero salary and zero contributions for each Pay Period when a member is paid through Worker's Compensation and has not terminated from employment. This payment reason should be used when reporting someone who has worked for part of a pay period and then goes on leave due to a Workers' Compensation claim during that pay period so that we know why less than the normal amount of wages is being reported.
	<b>Reinstatement (07)</b>	Not Applicable
	<b>Purchase of Military Service Credit (08)</b>	Not Applicable
	<b>Back Wages (09)</b>	To report back wage settlement or grievance payments for an employee that were not previously reported.
	<b>Lump sum payment of unused Comp or Holiday (10)</b>	Not Applicable.
	<b>Lump sum payment of unused leave (11)</b>	To report Lump sum payments for Unused Annual, Vacation and/or Sick leave. Contributions should not be withheld on these payments.
	<b>Summer Months (12)</b>	Not Applicable

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	<b>Deferred Summer Pay (13)</b>	Not Applicable
	<b>Loan I (14)</b>	Not Applicable
	<b>Loan II Payment (15)</b>	Not Applicable
	<b>State Employee Increment (16)</b>	Not Applicable
	<b>TRS/TDC Legislative (17)</b>	Not Applicable
<b>Salary</b>	<b>The wages paid to an employee for a pay period.</b>	To report Annual Compensation; the wages paid to the member during covered employment based upon the nature or location of employment or services performed during the plan year.